

**BMR METROPOLITAN DISTRICT**  
**8390 E. CRESCENT PKWY., STE. 300**  
**GREENWOOD VILLAGE, CO 80111**  
**Phone: 303-779-5710 Fax: 303-779-0348**  
[www.BMRmetro.org](http://www.BMRmetro.org)

**NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, October 5, 2021  
**TIME:** 6:00 p.m.  
**PLACE:** Lowell Ranch  
2330 S. I-25, East Frontage Road  
Castle Rock, CO 80104

*Attendees who have been vaccinated for COVID-19 will not be required to wear protective face masks. Attendees who have **not** been vaccinated for COVID-19 will be required to wear protective face masks.*

| <u>Board of Directors</u> | <u>Office</u>                 | <u>Term Expires</u> |
|---------------------------|-------------------------------|---------------------|
| Russell Grant             | President                     | May, 2022           |
| Calvin Bills              | Vice President                | May, 2023           |
| Frank Strand              | Secretary/Treasurer           | May, 2023           |
| Stephen Vrabel            | Assistant Secretary/Treasurer | May, 2022           |
| Edward Ammon              | Assistant Secretary/Treasurer | May, 2022           |

**I. CALL TO ORDER**

**II. DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS/  
DISCLOSURE OF CONFLICTS**

- A. Present disclosures of potential conflicts of interest
- B. Confirm quorum and location of meeting

**III. APPROVAL OF AGENDA**

**IV. COMMUNITY COMMENTS**

- A. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**V. WATER OPERATOR**

- A. Monthly System Report

**VI. ENGINEER**

**VII. MANAGER'S REPORT / ADMINISTRATIVE MATTERS**

- A. Review and Consider Approval of the September 7, 2021 Regular Meeting Minutes and September 2, 2021 Community Presentation Meeting Minutes (enclosure)
- B. Review and Consider Approval of CRR for August 2021 Totaling \$39,527.71 (enclosure)
- C. Review and Accept August 31, 2021 Financial Statements (to be distributed)
- D. Review and Accept Cash Position Schedule as of October 2021 (to be distributed)
- E. Monthly Water Report Summary (enclosure)
  - 1. Approve Consumption and Charges Report (enclosure)
  - 2. High Consumption Water Usage Report (enclosure)
  - 3. Leak and Landscaping Credit Approval Reports (enclosure)
  - 4. Zero and No Read Meter Reports (enclosure)
  - 5. Watch List (enclosure)
  - 6. Tap Fee Tracking (enclosure)
- F. Consider Approval of Transfer of Accounts Payable Processing to Simmons & Wheeler P.C. (enclosure)
- G. Update on Residential Fire Protection System Backflow Preventer Inspections
- H. 2022 Budget Schedule
  - 1. Discuss 2022 Budget – October 5, 2021 Board Meeting
  - 2. October 15<sup>th</sup> – Draft Budget Submitted to Board of Directors
  - 3. November 2, 2021 Board Meeting – Public Hearing to Approve 2021 Budget

**VIII. DIRECTOR DISCUSSION-ACTION**

- A. Update on Status of the Intergovernmental Agreement (IGA) with Town of Castle Rock for Water Service and Improvements for BMR – Directors Vrubel and Grant
- B. Update on Installation of a Holding Tank for Wastewater from the BMR Water Treatment Plant – Director Grant

**IX. ATTORNEY MATTERS**

- A. Executive Session, if needed, and called in accordance with 24-6-402 (4) (b) or (e) CRS regarding matters that may be subject to negotiation, receiving legal advice or potential personnel matters relating to water service from Castle Rock and internal Board governance matters.

**X. OTHER BUSINESS**

**XI. ADJOURNMENT**

**The next regular meeting is scheduled for November 2, 2021 at 6:00 p.m. at Lowell Ranch, 2330 S. I-25, East Frontage Road, Castle Rock, CO 80104**