# CONSOLIDATED BELL MOUNTAIN RANCH METROPOLITAN DISTRICT<sup>1</sup> 8390 E. CRESCENT PKWY., STE. 300 GREENWOOD VILLAGE, CO 80111 Phone: 303-779-5710 Fax: 303-779-0348 www.BMRmetro.org

# **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Thursday, July 11, 2024

**<u>TIME:</u>** 6:00 p.m.

PLACE: Lowell Ranch 2330 S. I-25, East Frontage Road Castle Rock, CO 80104

<b>Board of Directors</b>	Office	<u>Term Expires</u>
Russell Grant	President	May, 2025
Steve Vrabel	Vice President	May, 2025
Jay Smith	Secretary	May, 2027
Jeanne Dassel	Treasurer	May, 2025
John Booth	Assistant Secretary/Treasurer	May, 2025

#### I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.
- D. Community Comments.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

## II. APM MONTHLY REPORT – John McKillip, Jr.

#### III. MANAGER'S REPORT

- A. Review and Consider Approval of the Minutes of June 4, 2024 Regular Meeting (enclosure).
- B. Discuss statutorily required documents posted on website and consider remediation services.

#### IV. FINANCIAL MATTERS

- A. Review and Consider acceptance of the Bill.com claims report for June 2024 Totaling \$145,023.39 including water fund costs (enclosure).
- B. Review and Accept Cash Position Schedule as of July 2024 (to be distributed).

## V. DIRECTOR DISCUSSION – ACTION

- A. Discussion on Storm Drainage Issues Regarding Stevens Ranch.
- B. Continuing Maintenance of Fire Mitigation Project Area Director Booth
- C. Discuss Mihok Fire Mitigation Initiative Directors Grant & Booth (enclosure).
- D. Update on BMR-TCR Water Main Connector Director Grant
- E. Status of Easement for Loop Road Encroachment on Private Property Director Grant
- F. Develop Policy on Resident Mowing their POSPE (C-Zone) and Update Metro Rules – Director Booth
- G. Update on Planning for Drainage Ditch and Homeowner Slope Restorations Director Smith
- H. Update on Agreement with BMR Equestrian Center Director Dassel
- I. Discuss Alternate Driveways that Cross Metro Land which we Maintain:
  - 3212 Autumn Sun Circle
  - 1282 Riva Rose
  - 717 Chandelle
- J. Other Director Matters

#### VI. ATTORNEY MATTERS

- A. Executive Session Pursuant to Section 24-6-402(4)(b) and (e) C.R.S.. to obtain legal advice and develop negotiating strategies with respect to the BMR Equestrian Center proposed agreement.
- B. Legal Counsel's Move to New Firm Status of District Files (enclosure).

#### VII. OTHER BUSINESS

A. Confirm Quorum for August 6, 2024 Regular Board Meeting.

#### VIII. ADJOURNMENT

#### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF

#### THE CONSOLIDATED BELL MOUNTAIN RANCH METROPOLITAN DISTRICT (THE "DISTRICT")

#### HELD

#### JUNE 4, 2024

A regular meeting of the Board of Directors ("Board") of the Consolidated Bell Mountain Ranch Metropolitan District ("Metro District") was convened on Tuesday, June 4, 2024 at 6:00 p.m. at Lowell Ranch, 2330 S. I-25, East Frontage Road, Castle Rock, CO 80104.

ATTENDANCE <u>Directors In Attendance Were</u>: Russell Grant, President John Booth, Assistant Secretary/Treasurer Jay Smith, Secretary

Steve Vrabel, Vice President and Jeanne Dassel, Treasurer were absent and excused.

Also, In Attendance Were: Nic Carlson and Korben Heim; CliftonLarsonAllen LLP Tim Flynn; Collins Cole Flynn Winn & Ulmer, PLLC John McKillip; APM Mike Mysliwiec; 4275 Bell Mountain Drive Calvin Bills; 180 Starburst Circle Gwen Kalvelage; 3983 Bell Mountain Drive Eric Sztanko; 1756 Wildfire Circle Larry Lomison; 501 Chandelle Road Jeff Wedgewood; 1520 King Mick Court

I. CALL TO ORDER Director Grant called the meeting to order at 6:01 p.m.

II. DECLARATION<br/>OF QUORUM/Disclosure of Conflicts:<br/>Upon polling, no Conflict-of-Interest Disclosure<br/>was required from any of the Directors.DIRECTOR<br/>QUALIFICATIONS/<br/>POTENTIAL<br/>CONFLICTS OF<br/>INTERESTDureum and Location of Meeting:<br/>A quorum and location of meeting<br/>was confirmed. Upon a motion duly made by Director Booth, seconded by<br/>Director Smith and, upon vote, unanimously carried, the Board excused<br/>the absence of Directors Vrabel and Dassel.

- III. APPROVAL OF<br/>AGENDAUpon a motion duly made by Director Smith, seconded by Director Booth<br/>and, upon vote, unanimously carried, the Board approved the Agenda, as<br/>presented.
- <u>IV. COMMUNITY</u> Ms. Kalvelage inquired on behalf of another resident if the Metro District <u>COMMENTS</u> Ms. Kalvelage inquired on behalf of another resident if the Metro District property in Stevens Ranch. In reply, the Metro District has no plans to remove any dead oak on the Stevens Ranch parcel at this time.

Mr. Sztanko asked if the Metro District has any plans for the areas that were masticated in the Metro District fire mitigation project last fall to reseed and treat for weeds in those areas. Director Grant stated that there are plans to reseed the areas that were masticated and treat for weeds as necessary.

<u>V. APM MONTHLY</u> <u>REPORT</u> Mr. McKillip provided his report to the Board noting that repairing ditches and hillsides is currently the main ongoing work for APM. Director Grant noted that repair of the guardrail on Glade Gulch Road has been delayed due to work scheduling by the specialty contractor hired to perform the repairs.

> Director Grant asked Mr McKillip to see if he could remark the survey points that have been removed on the Park loop road. They are needed to locate where a new split rail fence will be installed in a planned easement on Lot 56 (3510 Wintergate Circle).

VI. MANAGERS<br/>REPORT/A. Review and Consider Approval of the Minutes of May 7, 2024ADMINISTRATIVE<br/>MATTERSRegular Meeting:<br/>Upon a motion duly made by Director Smith, seconded<br/>by Director Booth carried, the Board approved the May 7, 2024 Regular<br/>Meeting Minutes, as presented.

VII. FINANCIAL<br/>MATTERSA. Review and Consider Approval of Claims Report/Check Register<br/>for May 2024 Totaling \$62,300.25 Including Water Fund Costs:<br/>Following review and discussion, upon a motion duly made by Director<br/>Booth, seconded by Director Smith and, upon vote, unanimously carried,<br/>the Board accepted the claims report/check register dated May 2024<br/>totaling \$62,300.25, as presented.

**B.** April 30, 2024 Unaudited Financial Statements: Director Grant reviewed the financial statements with the Board noting that the expenses for hillside/ditch repairs have been excessive. Major repairs have been needed along Glade Gulch Road and Wintergate Circle. Following discussion and review, upon a motion duly made by Director Booth, seconded by Director Smith and, upon vote, unanimously carried, the Board accepted the April 30, 2024 Unaudited Financial Statements, as presented.

#### C. Review and Accept Cash Position Schedule as of June 2024:

Director Grant reviewed the June 2024 Cash Position Schedule with the Board. Following review, upon a motion duly made by Director Smith, seconded by Director Booth and, upon vote, unanimously carried, the Board accepted the Cash Position Schedule as of June 2024, as presented.

#### VIII. DIRECTOR DISCUSSION-ACTION

#### A. Continuing Maintenance on Fire Mitigation Project Area -Director Booth: Director Booth reported that he and APM discussed seeding in June and are proceeding with seeding this week.

**B. Update on BMR-TCR Water Main Connector -Director Grant:** Director Grant stated that the pipeline installation is complete; however, restoration of the groundcover is not complete. The pump station is complete, except for installation of the gas line to the backup electrical power generator. The private driveway leading to the entrance of the access road to the water storage tanks is yet to be replaced. A meeting to discuss the work is scheduled on-site for 13 June with the construction contractor and property owners.

#### <u>C. Homeowner C Zone Request Form from Jeff Wedgewood at 1520</u> King Mick Court and Mike Mysliwiec at 4275 Bell Mountain Drive:

Director Booth reviewed the request forms with the Board and reported the work at 1520 King Mick Court is mainly completed. The Board discussed firebreaks and the need to balance the need for fire mitigation with the need to preserve open space. Following review and discussion, upon a motion duly made by Director Booth, seconded by Director Smith and, upon vote, unanimously carried, the Board ratified the Homeowner C Zone Request Form from Jeff Wedgewood at 1520 King Mick Court and approved the request form from Mike Mysliwiec at 4275 Bell Mountain Drive requests, as presented.

#### **D. Status of Easement for Loop Road Encroachment on Private**

**Property** – **Director Grant:** Attorney Flynn stated that preparation of the documentation for an easement is in progress, but not yet complete. A survey description and drawing are still needed.

**E. Update on Acquisition of the Electronic BMR Trail Application** – **Director Booth:** Director Booth acknowledge that a minor modification can be made to the BMR Trail App to reflect some rerouting of the Sunset Ridge Trail due to the installation of the new water pipeline. Discussion ensued regarding the addition of layers for additional information on the application. It was noted that the Sunset Ridge Trail and Ed Young Trail are open at this time.

# **F.** Request for 3478 Medallion Road Driveway Modification/Possible Expansion of Form for Requests by Residents for Metro District

<u>Approval – Director Booth:</u> Director Booth reported the paper work is not yet complete and that he is awaiting documentation for consideration.

# **G.** Develop Policy on Residents Mowing their POSPE (C-Zone) and Update Metro Rules – Director Booth: Director Booth reported that:

- 1. Mowing C-Zone Application: Recommendation not to cut any shorter than 6". It was noted that most homeowners' equipment cannot be adjusted to cut any higher than 4".
- 2. Written policy is in draft form and will be completed soon.

#### H. Update on Planning for Drainage Ditch and Homeowner Slope <u>Restorations – Director Smith:</u> Director Smith reported:

- 1. Work on ditches and hillsides are in progress.
- 2. Second notices for necessary homeowner participation in hillside restorations are needed for a couple of properties.
- 3. Extensive work is needed in Stevens Ranch. Lot 6 (3060 Topside Drive) has a large hillside that needs restoration.
- 4. Storm water retaining ponds in Stevens Ranch need to be cleaned out.
- 5. Douglas County Tract S has serious drainage issues that need resolution to keep debris from washing onto Cactus Rose Circle and damaging the Metro District drainage ditches. Still no response from Douglas County regarding the claim for damages that was filed with the County.

**I. Equestrian Trail Maintenance Discussion – Director Grant/Calvin Bills:** Mr. Bills reported that he and John McKillip installed new trail markers on the Ed Young and Sunset Ridge trails to adequately mark the trails for use. The trails are now open for use.

Mr. Bills presented a request to expense up to \$3,000 to purchase new metal signs and metal posts for installation as trail markers at selected locations on all BMR trails. Following discussion, upon a motion duly made by Director Smith, seconded by Director Booth and, upon vote, unanimously carried, the Board approved the request in the amount of \$3,000 to purchase metal posts and trail signs. In addition, 50 more flexible brown fiberglass trail markers are needed for installation on multiple trails. Director Grant will order the fiberglass trail markers.

#### J. Update on Agreement with BMR Equestrian Center – Director

**Dassel:** Attorney Flynn stated that due to numerous scheduling conflicts,

he has not yet been able to arrange an in-person meeting with the Equestrian Center principals. In order to expedite the scheduling process, Mr. Flynn recommended that the meeting attendance be limited to Directors Grant and Dassel which the Board endorsed. Mr. Flynn will provide feedback on the license agreement to the Board in July at the July Metro District meeting. 7

<u>K. Major Pavement Repairs Planning – Director Grant:</u> Director Grant provided an update noting that due to the serious damages caused by the recent storm deluge to the BMR storm drainage system, funds may need to be redirected from pavement repairs to repair of the storm drainage system. As a minimum, pavement repairs will include replacement of about 30' of pavement around a set of water valves on upper Glade Gulch Rd and several sections of failed pavement on Young Circle.

**L. Other Director Matters:** Director Smith provided update on concrete gutters scheduled for installation during the week of 10 June 2024. Director Smith was concerned that he would not have enough funding to complete the urgent repairs needed on the BMR storm drainage system. Director Grant told Director Smith to proceed with the necessary urgent repairs and the Metro District budget would be adjusted as needed to fund the urgent repairs.

IX. ATTORNEY<br/>MATTERSA. Executive Session Pursuant to Section 24-6-402(4) (b) and<br/>(e)C.R.S. to obtain legal advice and develop negotiating strategies<br/>with respect to the BMR Equestrian Center Proposed Agreement:<br/>This item was tabled.

X. OTHER A. Confirm Quorum for July 2, 2024 Board Meeting: Due to the holiday travel plans, the Board determined the meeting will be held on July 11, 2024.

XI. ADJOURNMENT There being no further business to come before the Board at this time, Director Grant adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Secretary for the Meeting

## Consolidated Bell Mountain Ranch Metropolitan District Annual Check Register 06/30/2024

# 06/26/2024 Water \$978.00 Capital \$39,480 General \$104,565.39

Page

1

Account	PO/Cont Ch	neck #	Invoice Date	Date Paid	Description	Amount
10-000-06300	0	5879	L24137110306/13/2024	06/26/2024	05 District Mgmt	3,553.25
	**** TOTAL ****		Clifton Larson Allen, LLP			3,553.25
10-000-07900	0	5880	2018-0068 06/13/2024	06/26/2024	04/05 Engineering	975.00
	**** TOTAL	****	David E. Archer & Associates		es	975.00
10-000-06551	0	5881	40979 06/20/2024	06/26/2024	06 Street/Shoulder Inspec	1,785.00
10-000-06570	0	5881	40980 06/20/2024	06/26/2024	05-06 Bathroom service	520.00
10-000-06570	0	5881	40981 06/20/2024	06/26/2024	06 Landscape Maint.	5,982.86
10-000-06550	0	5881	40988 06/20/2024	06/26/2024	06 Street/Shoulder Repair	21,355.30
10-000-06596	0	5881	40997 06/20/2024	06/26/2024	06 Horse Trail Maint	7,655.00
10-000-06570	0	5881	40998 06/20/2024	06/26/2024	05-06 Irrigation Repair	3,808.69
10-000-06555	0	5881	40999 06/20/2024	06/26/2024	06 Storm Drainage/Ditch (	4,000.00
10-000-06555	0	5881	41000 06/20/2024	06/26/2024	06 Storm Drainage/Ditch (	4,700.00
10-000-06555	0	5881	41001#17 06/20/2024	06/26/2024	06 Storm Drainage/Ditch (	6,000.00
10-000-06555	0	5881	41002 06/20/2024	06/26/2024	06 Storm Drainage/Ditch (	10,000.00
10-000-06555	0	5881	41003 06/20/2024	06/26/2024	06 Storm Drainage/Ditch (	9,600.00
10-000-06570	0	5881	41004 06/20/2024	06/26/2024	05 Beaver Dam	780.00
10-000-06555	0	5881	41005 06/20/2024	06/26/2024	06 Storm Drainage/Ditch (	5,200.00
**** TOTAL ****		Advanced Property Maintenance		ance	81,386.85	
10-000-06100	0	5882	38286 05/31/2024	06/26/2024	05 Accounting	1,352.50
	**** TOTAL	**** TOTAL **** Simmons & Wheeler			1,352.50	
10-000-06573	0	5883	12714 06/10/2024	06/26/2024	06/07 Weed Control	7,560.00
	**** TOTAL	****	Weed Wran	Weed Wranglers, Inc.		7,560.00
10-000-06570	0	5884	17081 06/11/2024	06/26/2024	06/07 Deep Root Fer	2,716.00
	**** TOTAL **** Knothead Tree & Lawn Care			2,716.00		
20-000-08065	0	5885	2100 06/22/2024	06/26/2024	Trench repairs/Concrete g	39,480.00
	**** TOTAL	**** TOTAL **** J&D Concrete, Inc				
40-000-06450	0	5886	6338 06/10/2024	06/26/2024	05 Legal (Water)	978.00
10-000-06450	0	5886	6338 06/10/2024	06/26/2024	05 Legal	3,346.00
	**** TOTAL	****	Collins Cole	Flynn Winn & L	Jlmer, PL	4,324.00
10-000-06576	0	5887	30195-01 06/06/2024	06/26/2024	05 Water (Park)	1,535.72
10-000-06576	0	5887	30196-01 06/06/2024	06/26/2024	05 Water (Well Site/Commo	521.47
	**** TOTAL	****	Castle Rock Water			2,057.19
10-000-06596	0	5888	310663 06/20/2024	06/26/2024	06 Equestrian trail Maint	1,618.60
	**** TOTAL			International		1,618.60

\*\*\* GRAND TOTAL \*\*\*





Direct 303-265-7883 CLA (CliftonLarsonAllen LLP) sandy.brandenburger@claconnect.com Send me.your files with secure file transfer.

#### ilen LLP) is an independent network member of CLA Global. See CLAglobal com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: grant-russkaye@att.net <grant-russkaye@att.net> Sent: Tuesday, July 2, 2024 9:00 PM To: Brandenburger, Sandy <Sandy.Brandenburger@claconnect.com> Subject: Externall Agenda for CBMR 7-11-24 Meeting

#### Think Security - This email originated from an external source. Be cautious with any links o Subject: Fire Mitigation Project for Glade Gulch Rd and Wintergate Circle

Reply-To: Jonathan Mihok < erdrion@vahoo.com>

I sent the email copied below entitled "Fire Mitigation" to my surrounding neighbors and Fire Wise Members earlier this week. We are all very concerned about the large swaths of scrub oak forest that is in back of our properties, mostly in our "C Zones". Some my neighbors have responded to me so far with interest in getting fire mitigation performed, and with potential grant money from Douglas County, this is a great opportunity for us to make great strides in decreasing our collective risk of a devastating fire when it comes through one day.

However, on everyone's mind who have responded thus far is what money the Metro District can contribute to this goal since most of the affected areas are in the C-Zones of our properties.

As the President of the Metro District, can you please speak to what the Metro District can do with this regard? Please 'reply all' with your response so that all the affected neighbors can understand efficiently. Thank you in advance for your timely reply to this important matter.

Best.

- Jon Mihok

1370 Glade Gulch Rd

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Sent to neighbors

Subject: Fire Mitigation

Greetings Gulch Dwellers!

You have been included in this email and letter because your property is part of the gulch that contains a large swath of scrub oak of which a significant portion is dead and thus has a high fire risk.

Our newest neighbors, Russ and Sue Carparelli, who live at 1308 Glade Gulch Rd, had Forester, Joe Gray out to their property on Monday, June 24th. He said that well before Bell Mountain was inhabited by houses and humans, fire would have rolled through periodically, and this would have made clusters of scrub oak that are 15 to 30 feel in diameter. It is standard that the best way to mitigate the destructive effects of fire is to create small clusters of scrub oak 15' to 30' in diameter which are separated by paths with widths that are 2.5 times the height of the scrub oak next to those paths. The reasoning is that if a scrub oak tree catches fire and falls over, then the fire has less tendency to spread to the next scrub oak cluster.

Months ago, I applied for a cost share grant with Douglas County where I was asking for moneys to offset the cost of renting a wood chipper to do the work myself (or perhaps ourselves) with Ian and Terri Hill at 1225 Wintergate Circle and Russ and Sue Carparelli. I have carved out the dead wood rather well from my property at 1370 Glade Gulch Rd, but I wanted to help my neighbors and also help decrease the chances of fire taking my house one day. By the way, through my efforts, I have found the most efficient method is to chip on site instead of hauling away. The Douglas Co Fire point of contact, Dillon Williams, called back the same day Joe had visited to inform me that we can't get any grant money if we do the work ourselves. All the grant money has to go through a contractor. He said I twas because of tax purposes and the way the grants were set up. That's probably good since the scope of the work needing to be done is way more than just 1 or 2 people could reasonably do. Both Joe and Dillon advocate using a mastication tool on a skid ster to make the clusters of scrub oak methode ables. Dillon said that if we get together with other neighbors who also need to fire mitigate, we could keep my place in line (which is on top) and resubmit the application within the next couple weeks and the turn-around would be in the next month or sol. The grant could be as much as \$25K if the overall cost is \$50K! It makes sense to get the big work done via contractors who can operate the mastication requipment. If we declide, we can collectively get the dead wood out from the clusters on scrubes and monter in law cost as well.

So how can you tell if the back of your property needs to have the big scrub oak forest turned into smaller clusters of scrub oak? I took the map of trails in Bell Mtn Ranch online, cropped the picture to just show our gulch and labelled the properties with the numbers of our addresses, see below. Then I took my drone and took pictures from about the same viewpoint of the trails map, and printed it out in color. So as of yesterday, June 25<sup>th</sup>, the picture you see below is current. I then penciled in our property lines using points of reference from the trails map such as driveways, scrub oak growth patterns, and roads. I'd say it's within 5 to 10 feet of being accurate.

From the drone picture, it looks like the most affected properties are 1308, 1276, 1240, 1224 and 1182 Glade Gulch Rd as well as 1225, 1189 and 1167 Wintergate Circle.

After the paths are established or re-established, then it will be very much easier to maintain the paths and the scrub oak clusters within those paths. I'd like to offer my ATV and 8'X13' trailer to help hauling dead wood to the street for Slash Pick-up Events, and my property line along Wintergate to haul it to, if needed. Alternatively, we could all ('hip in' and get a wood chipper that can be towed by my ATV to chip up to 7" dead branches and trees on site which helps keep weeds down and soil rich. The beefiest chipper I could find that is towable behind my 4wd ATV is \$4K. (Bigbear Power Tornadic 34hp).

I think that it's not a matter of if, but only a matter of when a large fire will come through Bell Mtn Ranch. I believe we could be a model for mitigation efforts for other portions of our community to mitigate and take control of the fire risk.

This is a tremendous opportunity for our properties in the "Gulch" (thus "Gulch Dwellers") to take control and have much less potential to lose our homes to the future fire(s).

Obviously, for a big project like this, it's less expensive for multiple contiguous properties to get done at the same time. If you would like to be included in an estimate to mitigate your property from 2 or 3 contractors, then please let me know right away. If the aerial picture doesn't do your property justice, and you feel like you just need to re-establish the paths to the widths that are 2.5X the heights of the adjacent scrub oak and would like to share in the cost of tools to make that effort feasible, then I'd like to help with that effort as well. Many hands make light work. I'd be happy to help in the physical work of clearing the deadwood and I encourage all able bodied persons to do the same, if scheduling allows.

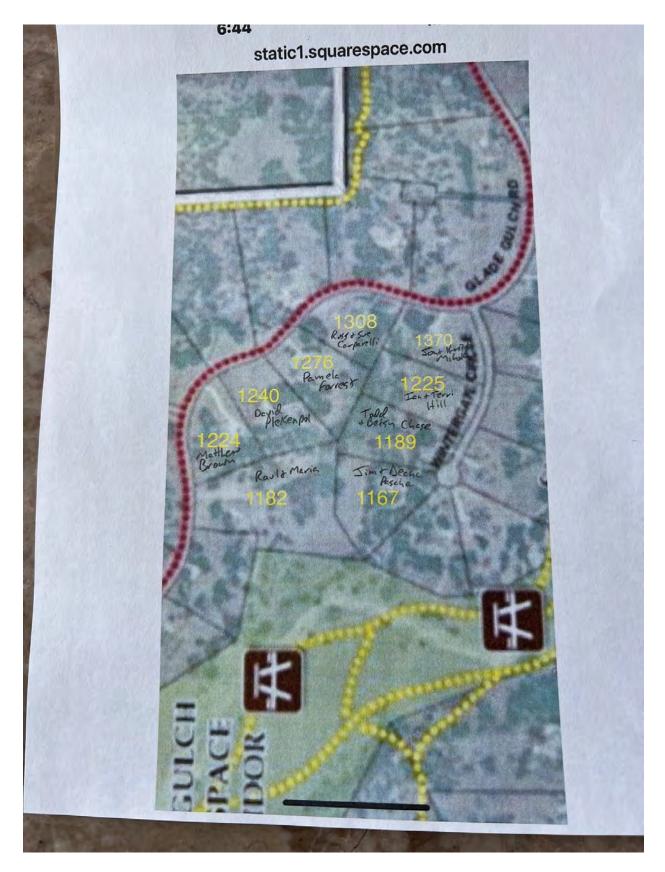
Joe made mention that the mastication of the trees at first is not aesthetically pleasing as it basically destroys the scrub oak in it's path making them into chips. But within a year, you can see the new growth makes it all look fine by the next Summer. There are examples of this from mastication mitigation project done by the Metro District last year here in BMR.

Please respond to this email with your name, cell # and if you are willing to have an estimate done as soon as possible.

Thank you!!

- Jon Mihok
- 1370 Glade Gulch Rd
- 303-518-5544
- erdrjon@yahoo.co







July 2, 2024

**VIA EMAIL** 

**Board of Directors** Consolidated Bell Mountain Ranch Metro District 8290 East Crescent Parkway, Suite 300 Greenwood Village, CO 80111

## **Re: Departure of Timothy J. Flynn from Collins Cole Flynn Winn & Ulmer, PLLC**

**Dear Board of Directors:** 

Effective August 1, 2024, Timothy J. Flynn will be moving his practice to Ireland Stapleton Pryor & Pascoe, PC ("Ireland Stapleton"). While a member of Collins Cole Flynn Winn & Ulmer, PLLC ("CCFWU"), Mr. Flynn provided legal representation to you. In light of his departure, you may choose whether you want to have Mr. Flynn continue to represent you as a member of Ireland Stapleton (www.irelandstapleton.com); remain a client of CCFWU (www.cogovlaw.com); or engage another lawyer from a firm of your choosing.

In order to facilitate a smooth transition, please advise us of your decision in writing as soon as possible. You may do so by indicating your choice below and returning a signed copy of this letter to Mr. Flynn at tflynn@cogovlaw.com and to CCFWU's Firm Administrator, Claudia Miller, cmiller@cogovlaw.com.

If you have any questions, you may contact me at 303-880-2813 or tflynn@cogovlaw.com; or Kathryn Winn at 303-218-7205 or kwinn@cogovlaw.com. Thank you for your prompt attention to this request.

Sincerely,

Timothy J. Flynn

Kathryn G. Winn Collins Cole Flynn Winn & Ulmer, PLLC

- □ We wish to be represented by Timothy J. Flynn and authorize the transfer of all paper and electronic files to Mr. Flynn at his new firm, Ireland Stapleton Pryor & Pascoe, PC.
- □ We wish to have Collins Cole Flynn Winn & Ulmer, PLLC represent us with respect to our legal matters effective August 1, 2024. Please retain our files in your possession.
- \_\_\_\_\_ and authorize the transfer of all □ We wish to be represented by \_\_\_\_ paper and electronic files to her/him at the firm of \_\_\_\_\_

Consolidated Bell Mountain Ranch Metropolitan District

By:	
Name:	
Title:	
Date:	